



# UNIVERSITY OF EMBU

## PH.D. CONCEPT PAPER SUBMISSION FORM

**NOTES**

- i. This form **MUST** be filled in in Duplicate.
- ii. The applicant **MUST** submit one copy of the filled-in forms at the office of the Chairman of the respective department **together with a concept paper** and retain the other.
- iii. The Chairman should forward a copy of the form to the Admissions Office for filing.

SEMESTER/SESSION.....ACADEMIC YEAR.....DATE.....

**STUDENT'S DETAILS**

Name:.....Reg. No.:.....  
 School:.....Department:.....  
 Degree:.....  
 E-mail:.....Tel. No:.....

**A. FINANCE (PAYMENT OF TUITION FEES -25% of First Year's fees)**

Name of Bank.....Bank Slip No/M-Pesa transaction code.....  
 Amount paid (KSh):.....  
 Name of Verifying Finance Officer.....  
 Signature.....Date and Stamp.....

**B. PROPOSAL DEVELOPMENT ADVISOR**

Name:.....  
 Signature:.....Date and Stamp:.....

**Note:**

- A student can:
- i. Choose a proposal development advisor from the list of staff available at the Department or the School
  - ii. Seek advice from the Chairman or Dean of the relevant Department or School

**C. ACKNOWLEDGEMENT OF RECEIPT BY THE CHAIRMAN OF DEPARTMENT**

**Received by**

Name:.....  
 Signature:.....Date and Stamp:.....